
Schedule CD Instructions

General Information

- You must complete a separate schedule for each state into which you shipped or sold cigarettes or little cigars.
- Do **not** include any cigarettes or little cigars with Illinois tax stamps affixed that you
 - returned to manufacturers; *and/or*
 - sold to Illinois licensed out-of-state distributors.
- Attach a completed schedule to either Form RC-6, Cigarette and Little Cigar Revenue Return, and keep a copy for your records.

Specific Instructions

- Column 1:** Date you shipped cigarettes or little cigars out of state, include the month, day and year.
- Column 2:** How the cigarettes or little cigars were shipped, if by
- distributor truck, enter **DT**
 - common carrier, enter **CC**
 - parcel post, enter **PP**
 - customer truck, enter **CT**.
- Column 3:** Invoice number for the cigarettes or little cigars you shipped into another state.
- Column 4:** The Federal Employers' Identification number (FEIN) of the person or company listed in Column 5.
- Column 5:** Name and address (including the city) of the company or person to whom you shipped or sold cigarettes or little cigars.
- Column 6:** Number of packages containing 20 sticks that you shipped or sold.
- Column 7:** Number of packages containing 25 sticks that you shipped or sold.
- Column 8:** Number of sticks in packages containing cigarettes or little cigars in quantities other than 20 or 25 that you shipped or sold.
- Column 9:** Total number of sticks per invoice.
- Column 10:** Indicate whether tax was paid to the state into which you shipped or transferred the cigarettes or little cigars.